

CONFIDENTIAL APPLICATION FORM FOR EMPLOYMENT

Position Applied For _____

Available To Take Up Employment From _____ Wage Salary Expected £ _____ PW/Hourly

Prepared To Work Full Time _____ Part time _____ Shift Work _____ (YES / NO)

PERSONAL DETAILS

Surname _____ Forenames _____

Address _____

 _____ Post Code _____

Telephone No _____ Mobile No _____ Email Address _____

Date Of Birth _____ Nationality _____ Car Owner / Driver _____

Are You In Good Health? _____ (YES / NO) National Insurance No _____

Do You Suffer From Any Disabilities Which May Effect Your Application? _____ (YES / NO) NI Number _____

Describe Disabilities _____

Are You Registered Disabled? _____ (YES /NO) RDP NO _____

Do You Speak Or Read Any Foreign Languages ? _____ (YES / NO) Give Details _____

EDUCATION

Schools Attended From Age 11	From	To	Examinations Results

FURTHER EDUCATION / TRAINING

Place Of Education	From	To	Type Of Training	Qualifications

PREVIOUS EMPLOYMENT

Please list your most recent employment / work experience first

Employer Name & Address	Job Title	Responsibilities Outline	Starting Date	Leaving Date	Reason For Leaving	Salary

GENERAL

Interest's & Hobbies (Please Give Details)
Have You Ever Been Convicted Of A Criminal Offence? (Declaration Subject To The Rehabilitation Of Offenders Act)
Do You Need A Work Permit To Work In The UK? (YES / NO) We will need to take a copy of this for our records
How Will You Travel To And From Work?
Please Provide Any Further Information Which May Influence Your Application

RECRUITMENT POLICY

It Is the Company's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate any person because of race, colour, national origin, sex or marital status.

I authorise the company to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information. All appointments are subject to a initial 6 week trial period, During this time either party may terminate the employment just giving 1 weeks notice.

The company must receive two satisfactory references to support your application. Failure to do so may lead to the offer of employment being withdrawn.

If you application is successful, You are required to bring in your passport Or If no passport held any of the following two:-

Full Birth Certificate, National Insurance Card, P45 / P60, failure to provide the above will lead to termination/late payment of wages

Please note that pay slips are sent electronically by email unless otherwise requested in writing, therefore please make sure your email address overleaf is printed correctly.

DECLARATION

I confirm that the information given on this form is to the best of my knowledge, true & complete. Any false statement may be sufficient cause for rejection or, If employed dismissal.

The company will also deduct a deposit of waistcoat (£25) & badge (£7.50) where appropriate from your first payment. Which will be refunded providing they are returned in a reasonable condition. By signing your application form you acknowledges your consent to the above charges.

Signature _____ Date _____